

# Guide to the Questionnaire in English of Performance assessment (EIF<sup>1</sup>) of the Medical Doctor Global Health & Tropical Medicine (AIGT) (Dutch: Arts Internationale Gezondheidszorg en Tropische geneeskunde)

## Introduction

The procedure to assess the Performance of Medical Doctor Global Health & Tropical Medicine (Dutch abbreviation: AIGT) is a product of the Dutch Society of International Health and Tropical Medicine (NVTG). This performance assessment is a mandatory requirement for registration as a Medical Doctor of Global Health & Tropical Medicine in the Netherlands.

This Performance Assessment uses different methods: 1. Multisource feedback from colleagues and other (health) professionals the AIGT works with, 2. Self-assessment by the AIGT and 3. Evaluation with an officially recognized assessor.

## Background for multisource feedback

The questions for the multisource feedback are based on the framework of the CANMEDS, a widely accepted standard for defining the professional domains of physicians. The questionnaire were created using two PhD theses: Joan Sargeant “Reflection: a link between receiving and using assessment feedback” and Karlijn Overeem “Doctors performance assessment”.



The questions address key concepts of the different competences from the CanMeds domains covering the professional activities of the AIGT in the field of international clinical, preventive & public health care.

## Procedure for respondent

You have received this questionnaire from your colleague, a Medical Doctor in Global Health & Tropical Medicine or in Dutch AIGT. This questionnaire will cover seven areas divided in 28 statements. You might find some questions not relevant for the work your colleague is doing (for example, questions about clinical work while your colleague works in public health): please tick ‘Unable to assess’.

The data from your completed questionnaire are confidential and will only be discussed anonymously with the AIGT. The Dutch assessor uses the accumulated information from the multisource 360° feedback questionnaires and the self-assessment questionnaire to assess the AIGT. After the assessment, the completed questionnaires will be destroyed.

If you have received a printed version of the questionnaire, then you should also have received a prepaid envelope with the address of the Dutch assessor. You can send the completed questionnaire by post to the assessor. If you have received this questionnaire by e-mail, then you should also have received the e-mail address of the Dutch assessor. You can send your completed questionnaire (in Word or PDF format) to the assessor.

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<sup>1</sup> EIF = Evaluatie van het Individueel Functioneren

### **Procedure for AIGT**

The multisource (360°) feedback questionnaires are handed out by you, the AIGT, to at least 10 relevant respondents. Respondents are colleagues, members of staff or other (health) professionals with whom you regularly work.

If you use a printed questionnaire, please supply the respondent with an envelope with address and stamp to return the questionnaire to the assessor, alternatively, you can send the questionnaire by e-mail including the e-mail address of the assessor. Confirm reception of your mail. The completed questionnaires are intended for the assessor and NOT for you.

The assessor summarizes the data from the questionnaire anonymously. You send a completed self-assessment questionnaire (in Dutch) combined with a provisional Personal Development Plan (PDP, also in Dutch) to the assessor. The assessor will compare the answers. Finally, you will have a discussion with the assessor about the outcomes of the questionnaire and your PDP.

The preliminary PDP is consequently adapted to the findings and serves as a compass for the next five years. The objective is to improve the quality of the AIGT by linking the findings to the practice to improve care.<sup>1</sup>

## The Multisource (360°) feedback Questionnaire

AIGT Name + e-mail:		Assessor Name + e-mail:	
Date of assessment	- - 20..	Function	<input type="radio"/> Colleague <input type="radio"/> Nurse <input type="radio"/> Paramedic <input type="radio"/> Other staff
How well do you know the AIGT			
	<input type="radio"/> not at all	<input type="radio"/> not well	<input type="radio"/> somewhat
			<input type="radio"/> well
			<input type="radio"/> very well
<p>Please rate The AIGT on the performance statements according to the following scale: I strongly disagree – I disagree – Neutral – I agree – I strongly agree – Unable to assess</p> <p>Please use the ‘unable to assess’ if you have insufficient information to respond to an item. Your individual replies will remain confidential. Please mark with an ink pen. Replies from all respondents will be combined before feedback is given to the AIGT.</p>			







## Open Questions

Please, mention 2 strong points of the AIGT

1.

2.

Also mention two points that allow room for improvement

1.

2.

Please, send this questionnaire as an attached file by email or as a paper copy to the assessor.

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<sup>1</sup> [http://www.ucl.ac.uk/medical-education/reprints/2002MedEd--Linking\\_assessmentToLearning.pdf](http://www.ucl.ac.uk/medical-education/reprints/2002MedEd--Linking_assessmentToLearning.pdf)